

# **Contract Improvement Process Steering Committee Meeting Minutes October 19, 2006**

<b>Attendees:</b>	Dick Taylor	CDHS
	Sandy Hicks	CU
	Lisa Ellis	CDPHE
	Lisa Eze	CDLE
	Michelle Lee	CDHS
	Harry McCabe	CDHS
	Kay Kishline	SPO
	Les Shenefelt	SCO
	Keith Nordell	CDOC
	Linda Shubow	AG
	Clark Bolser	DPA/REP
	Sue Griswold	DNR
	Dan Frelund	CDPS
	Jeff Warren	CDPS
	Bob Jaros	SCO

## **Agenda**

- Purpose of this Meeting
- Update on Contract Improvement Process
- Other Items

## **Steering Committee Comments**

Bob Jaros presented key points in the Contract Improvement Process . Some of the Committee comments and points of discussion are listed below.

- Everyone agreed that this is a positive direction and would like to continue working on this process.
- Progress and discussion of the subcommittees is on the website for review at any time.
- Risk Assessment by the Program Staff is best practice not mandatory
- Fiscal Rules waiver process needs to be reviewed by the subcommittees.
- Statutory violations could be included with the delegations.
- Training of the program staff, as well as the delegate was an issue that was addressed and whether this would be a certified program. Participants were encouraged to email Bob with ideas of what they would like to see in the training courses.
- Approaches to different types of training were discussed. Sandy Hicks has an online training program she would share that could possibly be used as a model.
- A formalized pilot plan will be put together for the agencies who are interested to participate in the risk assessment.
- **Next meeting will be November 16, 2006**